



**Avonmouth & Lawrence Weston Neighbourhood Partnership
Tuesday 22nd March 2016**

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.

Title: Avonmouth & Lawrence Weston NP Business Activities Report

Contact Telephone Number: 0117 922 2135

Recommendations:

1. The NP is asked to note the Wellbeing Fund balance available **(1.1)**
2. The Neighbourhood Committee (NC) to approve the recommended Wellbeing application funding in **para 1.3**
3. The NC to approve the recommendations not to fund the Wellbeing requests in **para 1.4**
4. The NP is asked to approve the recommendation to hold a Traffic & Transport sub-group in July 2016 **para 2.2;**
5. The NP is asked to note the updates on agreed priorities for Access and the emerging exploration of play space at Hallen Drive, Sea Mills **Item 3**
6. The NC is asked to approve the Clean & Green/Environment budget spends proposed by the NO **para 4.2**
7. To note the legal information in **Item 5:** due regard to Public Sector Equality Duty **Item 5**
9. The NP is asked to consider the information about the Neighbourhood Budget in **Item 6** and
10. The NC is asked to accept the £10,000 offered to the NP from the Community Fund monies held by BCC from the Avonmouth Wind Turbine development **par 6.7**
11. The NP is asked to agree a further NP Plan and Governance event **para 6.10**
12. The NP is asked to set up a working group to develop the option of employing a Fundraiser to support priorities in the NP Plan **para 6.12**
13. The NC and NP are asked to note the latest S106 contributions and CIL contributions information in **para 7.1 & 7.2)**

Item 1: Wellbeing Fund Decisions

1.1 2016/17 Wellbeing Balance:

		Running Total remaining
Devolved budget for 2016/2017	£20,000.00	£20,000.00

1.2 The Wellbeing Assessment took place on Tuesday 31st May 2016. 10 Wellbeing applications were received and assessed. Conflicts of Interest were declared where appropriate and people declaring them did not take part in assessing those bids.

1.3 The Councillors on the NP are asked to approve spend against the following recommendations:

No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
	Wellbeing Fund 2016/17 available:				£20,000
1	Avonmouth Holiday Playscheme	Outings and workshops for children to experience areas outside of Avonmouth	£1,408.00		£1,408
2	Avonmouth Sea Cadets	Christmas trees and lights display and event	£1,463.01	Panel recommend contribution towards rather than whole cost requested	£700
3	North Bristol Domestic Abuse Forum	educate local communities about all forms of Domestic abuse	£1,080.00	Panel funds in expectation of other North NPs contributing to share out the cost	£270
4	Oasis Community Hub North Bristol	Craftspace, arts and crafts workshops	£1,500.00	Panel recommends contribution to requested items from	£750

No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
				users	
5	Penpole Residents Association	door to door coach for luncheon club	£600.00		£600
6	Shire Christmas Illuminations	Improvement of buildings, energy conservation	£1,500.00		£1,500
7	Shirehampton Community Plan Group	Shirehampton Community Plan	£1,500.00		£1,500
	Total recommended:				£6,728
	Wellbeing Fund remaining				£13,272

1.4. **Applications not recommended for funding:** The following applications are recommended not to receive funding this round for the reasons stated. **The Councillors on the NP are asked to approve these::**

ORGANISATION	BRIEF DESCRIPTION	AMOUNT REQUESTED	REASON
Arts Enlarge	Create giant Goram and costumes for Goram Fair	£1,500.00	Panel felt it wasn't good value for money – concerned that publicity wasn't good in previous work.
New Bridge Magazine	Funding to support New Bridge Magazine	£900.00	Panel query value for money – whether a paper newsletter gets read – potential for social media as better value?
Avonmouth Project Group	Developing wellbeing skills through art.	£750.00	Panel has concern about need for applicant organisation to develop its constitution beyond a single individual. Ask applicant to reapply
Total		£3,150	

1.5. **Equalities Duties:** The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section 6 of this report:

PROJECT	CONTRIBUTION TO EQUALITIES
Avonmouth Holiday Playscheme	Benefits women parents; children; older people volunteering; BME young people attending; disabled children attending; single parents; welcome all types of families
Avonmouth Sea Cadets	Benefits young people; is multi-faith; 'actively seeks to widen the diversity of its membership'
North Bristol Domestic Abuse Forum	Benefits women; children in households affected by DA; elder abuse; LGBT and DA and DA within Polish communities will be specifically covered in the conference; venue will be fully accessible
Oasis Community Hub North Bristol	Will work with local children's Centre to offer creches to support women/parents; working with young people through Oasis Brightstowe; shop and workshop will be disabled access; will translate publicity as necessary to reach out to non-English speakers; 'will run a range of courses that will interest all different groups of people'
Penpole Residents Association	Benefits disabled, older people
Shire Christmas Illuminations	'we aim to involve everyone'
Shirehampton Community Plan Group	'we will visit existing groups – by carrying out survey online and door-to-door we hope to overcome barriers to participation'

Item 2: Traffic & Transport Sub-Group:

2.1 A meeting of the Traffic & Transport Sub-Group was agreed at the last NP meeting to bring recommendations to this NP meeting.

2.2 The NP Co-ordinator apologises that the meeting schedule between the recent elections and preparation of papers for this NP meeting made it very difficult to prepare and deliver a good quality Traffic and Transport meeting.

Recommendation: that the NPC organises a new Traffic and Transport sub-group meeting in July to bring a highways scheme forward to the September NP meeting

Item 3: Parks and Open spaces:

3.1. The Environment Sub-Group will meet on Thursday 16th June

3.2 Park Access recommendations in the NP Plan: At the March NP meeting the NP approved inclusion of the following access improvements to Parks in our area:

Location	Access Improvement recommended
Nibley Road Open Space	improve access to entrance to Nibley Road Open Space - Road by the river by Cotswold estate, East end
Avonmouth Park	Create a wheelchair-accessible entrance to Avonmouth Park
Ridingleaze & Henacres Play area	Install wheelchair accessible play equipment at these parks

Nibley Road Open Space & Avonmouth Park schemes are now on the short-list for potential delivery in September 2016 and being priced up for a final decision.

Accessible play equipment is something that could be supported through the BCC annual Play budget.

3.3 At the Environment Sub-Group further work to identify priorities will be considered and specific work to develop the upgrade of Beachley Walk/St Mary's Rec in Shirehampton and to consult on where the improved play in East Lawrence Weston should be sited

3.4 Hallen Drive, Sea Mills/Combe Dingle: Partnership members with long memories will recall that Capital Stimulus Fund offered £80,000 to improve play in Sea Mills providing it was matched by £80,000 to produce a total of £160,000. This match was provided as follows:

land sale income from part of infant school site. Sale is subject to agreement being reached between CYPS and E&L on land swap and values.

The sale of the Hallen Road Infant School site was therefore required to provide £80,000 to draw down the Capital Stimulus funding.

3.5 In the Site Allocations this site is allocated as:

Housing and children's play area:

Development should:

- take account of the Sea Mills Conservation Area;
- be informed by an ecological survey of the site and, where appropriate, make provision for mitigation measures;
- contribute towards improved community facilities in the area;
- include a minimum of 600m² of overlooked open space for a children's play area;

3.6 BCC Major Projects Team are proposing create Extra Care supported housing for elderly and disabled people on the site, supported by 24-hour care and a play area to fulfil the Site Allocation requirement.

3.7 A Consultation was held on 20th April at Sea Mills Library attended by 31 residents. Some concern was raised about height of the proposed buildings (3 storey) and the location of a play area which might attract ASB in evenings

3.8 The community has met twice since in resident meetings and is in conversation with the Major Projects Team to share their views and concerns.

3.9 This development is an opportunity to deliver some play in an area outside easy reach of play.

The NP is asked to keep a watching brief on this opportunity through the Environment Sub-Group and through regular updates to the NP

Item 4: Clean and Green/Environment Budget

4.1. At its meeting on 22nd March 2016 the NP approved allocation in the 2016/17 budget of a Clean and Green/Environment Fund consisting of £ carried over from accumulated underspend from previous years. This has created a 2016/17 fund of **£2,278 (Avonmouth £419.35; Shirehampton £618.75; LW £650; Sea Mills/Combe Dingle £590.20)**

4.2. Councillors on the NP are asked to approve the following allocations of Clean & Green budget:

NP Plan Ref:		Brief Description	Amount Requested £	Previous Balance	Running Balance
Environment: Streetscene: 'work with community Groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public spaces	Avonmouth:			£419.35	£419.35
	Shirehampton	a. Equipment, Friends of Lamplighters Marsh	£100	£618.75	£518.75
	SeaMills:	a. flower boxes & brackets outside SeaMills Library	£160	£590.20	£430.20
	Lawrence Weston:			£650	£650
				£2,278	£2,018.30

Item 5: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Item 6: Deciding NP 2016/17 Budget allocations:

6.1 The new Financial Year, 2016/2017, starts on 1st April. The NP has a nominal Neighbourhood Budget available to it as follows: **£51,813** (made up of £17,143 from Highways; plus £10,484 allocation in 2015/16 from former Narrow Estate Budget; plus the annual £2,686 uplift from former Narrow Estate Budget; plus former £1,500 Clean and Green; plus former £20,000 Wellbeing allocation). This does not include any potential underspends from Highways work.

6.2 Of this £51,813, £17,000 has already been committed to Highways delivery for Shirehampton Road/Kingsweston Road/Westbury Lane Junction improvements, Minor Signs and Lines work and Minor Works.

6.3 This leaves £34,813 available in the NP Neighbourhood Budget to allocate to NP Plan priorities

6.4 The Wellbeing Fund allocation of £20,000 was approved at the March NP meeting.

6.5 This leaves **£14,813** remaining unallocated in the Neighbourhood Budget for 2016/17.

6.6 The NP is also going to have an additional **£10,000** devolved to it from the Avonmouth Wind Turbines planning application some years ago for use as a Community Fund. This money has lain unused in a BCC cost code. As it has no specific conditions attached to it this money is being offered to the NP budget.

6.7 Recommendation: that the NP accepts this £10,000 for inclusion in its Neighbourhood Budget for 2016/17 to be applied to the delivery of work to take forward the Neighbourhood Plan.

6.8 This will produce an unallocated Budget of **£24,813**.

6.9 Two options for use of this unallocated Budget have been suggested to the NP:

- Request from SCAF to revisit their request for £5,000 to support their running costs now that they have secured £24,340 from the People's Health Trust. This covers 50% of their core funding costs
- Employing a Fundraiser to bring in external funding to support NP Plan priorities, as modelled by St George NP

6.10 Recommendation: that the NP sets up a further NP Plan and Governance event to a. continue the review and refinement of the delivery priorities of the NP Plan; consider how to allocate its resources to deliver it, including funding and developing and strengthening its governance

6.11 Developing a remit and process for recruiting a Fundraiser:

The following issues need to be resolved to deliver this aspiration:

- Advantages & risks of using NP budget on a fundraiser
- Options for the practical arrangements for commissioning a Fundraiser

- What the focus for fundraising should be from the NP Plan priorities
- Options for the management of a fundraising person
- Options on the amount of funding to consider allocating to this role

In addition the NP needs to consider that a number of other NPs around the City (and certainly in the North) are actively considering going down a similar route. It might be an option to pool resources and work in partnership with other NPs to make sure that a posse of different fundraisers are not all chasing the same funding for similar pieces of work and limiting the chances of success for everyone!

6.12 Recommendation: that the NP agrees the setting up of a working group to work through the above issues and to develop a recommendation to enable the NP to decide whether to take this option forward at its September 2016 meeting.

Item 7: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

7.1. Section 106: No new S106 contributions have been received since the last NP. The NP should note that Transport S106 contributing have accrued some interest and increased slightly in value over the previous NP report.

Avonmouth and Lawrence Weston Neighbourhood Partnership
Devolved Section 106 monies held as at 31st March 2016

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Parks					
Former Portway Day Centre, Shirehampton	Parks Operations Manager	£0 £7,620.97	No Limit	March 22 nd 2016 allocated: £7,620.97 Improve park	The provision of improvements to Parks and Open Spaces within one mile of the former Portway

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				facilities for children & young people at St Mary's Rec Shirehampton	Day Centre, St. Bernards Road
Former Shirehampton Baths, Park Road, Shirehampton	Parks Operations Manager	<p align="center">£0 £23,910 <i>(was £25,010.51)</i></p>	No Limit	<p>March 22nd 2016 allocated: £23,910 Improve park facilities for children & young people at St Mary's Rec Shirehampton</p>	The provision of improvements to Parks and Open Spaces within one mile of Park Road
Valerian Close, Shirehampton	Parks Operations Manager	<p align="center">£0 £8,382.20 <i>(was £12,882.20)</i></p>	27 Jan 2017	<p>September 2013 allocated: £2,200 for 2 Litter/Dog waste bins at Portbury Social Club £2,300 for 2 benches in Springfield Park</p> <p>March 22nd 2016 allocated: £8,382.20 Improve park facilities for children & young people at St Mary's Rec Shirehampton</p>	The provision of improvements to Parks and Open Spaces within one mile of Valerian Close

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Arbutus Drive / Westbury Lane junction, Coombe Dingle	Parks Operations Manager	£0 £9,717.61	No Limit	March 22nd 2016 allocated: £9,717.61 to support provision of play facilities in East Lawrence Weston	The provision of improvements to Parks and Open Spaces within one mile of the Arbutus Drive / Westbury Lane junction
Transport					
Merebank, Kings Weston Lane, Avonmouth	Traffic Manager	£67,116.03	No Limit	To contribute to the LSTF cycling & walking scheme Kingsweston Lane, subject to sufficient external funding being found to deliver in full (final decision to be made once this condition is met)	The signalisation of the junction between Lakeside Link and Kings Weston Lane or for other transport initiatives within the vicinity of Merebank.
Plot M6, Cabot Park, Avonmouth	Traffic Manager	£16,819.08	No Limit	NP previously requested that DVLA (owners) alter this so that it can be added to Merebank scheme above Jim Cliffe has not received a reply from DVLA. To ask Jim Cliffe to	The signalisation of the priority junction of Lakeside Link Road and Kings Weston Lane, Avonmouth

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				re-approach DVLA to seek permission to re-assign this S106 to the above Kingsweston Lane cycling and walking scheme	
Valerian Close, Shirehampton	Traffic Manager	£0 £14,803.26	27 Jan 2017	March 22nd 2016 allocated: £14,803.26 Upgrade of the Valerian Close bus stop (Portway) travelling in an inbound direction	The provision of sustainable transport measures in the immediate vicinity of the development
Rockingham Park, Smoke Lane, Avonmouth / SB96	Gareth Vaughan-Williams (Highway Services Manager) / Ed Plowden (Sustainable Transport Manager)	£21,209.95	No Limit		The provision of traffic management and/or highways measures and/or improvements to public transport services and facilities within 2 miles of Rockingham Park, which the Council shall deem to be appropriate in consequence of the implementation of the development
Other					

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Former Portway Day Centre, Shirehampton	Community Buildings Officer	£13,314.10	No Limit	Allocated to help out with improvements but not currently required	The provision improvement and / or maintenance of community facilities situated at Shirehampton Public Hall.

7.2. Community Infrastructure Levy (CIL): No new CIL contributions have been received since the March 2016 NP meeting:

AVONMOUTH & KINGSWESTON NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 31 March 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
31/10/13	13/03396	47 St. Marys Road, Shirehampton	£1,025.25
04/06/14	12/04448	1 to 2 Gloucester Road, Avonmouth ALLOCATED TO RICHMOND TERRACE PLAY EQUIPMENT	£2,550.00

Date Received	Application	Site Address	Amount
12/11/14	13/03011	467 Portway, Shirehampton	£495.00
20/01/15	13/01051	Napier Miles House, Kingsweston (1)	£1,361.70
12/03/15	12/03984	28 Springfield Avenue, Shirehampton	£367.50
13/04/15	13/01051	Napier Miles House, Kingsweston (2)	£1,361.70
11/05/15	13/00117	Portway Day Centre, St Bernards Rd, Shirehampton	£4,387.50
27/10/15	13/01051	Napier Miles House, Kingsweston (3)	£2,042.55
		Total devolved to date	£13,591.20
		Total remaining to allocate	£11,041.20